

**POLICE & CRIME PANEL  
ACTIONS AND RECOMMENDATIONS TRACKER**

The recommendations tracker allows Police & Crime Panel Members to monitor responses, actions and outcomes against their recommendations or requests for further actions. The tracker is updated following each Committee. Once an action has been completed and reported to the Panel, it will be removed from the tracker.

<b>Date of meeting and reference</b>	<b>Item</b>	<b>Recommendations/Actions</b>	<b>Responsible officer or member</b>	<b>Comments</b>	<b>Next progress check:</b>
6 February 2013	Police & Crime Commissioner's proposed Precept for 2013/2014	<b>4)</b> Discussion be held with the Finance Task Group to understand the full detail of the Surrey Police Budget, once available, and agree with the Office of the Police and Crime Commissioner the format and content of the budget reports for 2014/15.	Damian Markland / Alison Bolton	Meeting took place on 13 September with the PCC's Office. Process for 2014/15 was agreed, as was the content to be provided in future quarterly financial updates brought to the PCP.	Finished
12 March 2013	Police and Crime Plan	<b>3)</b> That the Commissioner shares with the Panel his proposals for mystery shopping, with the intention that Members help develop his approach.	Damian Markland / Alison Bolton	The Panel will look at this once proposals have been drawn up.	On hold.
	Webcasting of the Police & Crime Panel meetings	<b>1)</b> Panel meetings to continue to be webcast with a review in 12 months.	Damian Markland	Review of webcasting to take place in March 2014.	March 2014

12 June 2013	Feedback On Management Meetings Between The Police And Crime Commissioner And Chief Constable	1) The Police and Crime Panel invite the Chief Constable to comment on her relationship with the Police and Crime Commissioner.	Damian Markland / Alison Bolton	Discussions taking place to determine the most appropriate method. Need to ensure that the Panel is sensitive to the operational / strategic split between the Chief Constable and the PCC.  <b>Chief Constable has agreed to attend a future informal meeting of the Panel. Panel needs to identify a suitable date.</b>	
	Forward Work Programme And Recommendation Tracker	2) Officers work with the Panel to determine which Task Groups to progress initially.	Damian Markland	Officers have worked with members to: <ul style="list-style-type: none"> <li>• Establish a Neighbourhood Policing Task Group</li> <li>• Undertake initial scoping of a Rural Crime Task Group</li> </ul> Officers will continue to work with relevant members to progress.	Finished
10 Sept 2013	Police and Crime Plan Quarterly Progress Update	1) That the number of complaints and compliments received by Surrey Police be included in future Quarterly Progress Updates.	Alison Bolton	PCC's Office have agreed to include in future reports.	Finished

		2) That the PCC's Office ensures that all Panel Members are made aware, in good time, of local Policing Boards and Crime Summits taking place in their respective areas, and that the Independent Members and Chairman are kept informed of all such events.	Alison Bolton / Damian Markland	<b>Agreed, but need to determine best method of distributing information.</b>	
		3) That the 'headlines' of the recent Police Staff Survey referenced in the PCC's most recent Quarterly Progress Update be shared with Panel Members.	Alison Bolton	Headlines shared with Panel Members.	Finished
		4) That, once the information is available, the cost of the PCC's Communications Team be shared with the Panel.	Alison Bolton	Information to be provided ASAP.	ASAP.
	Deputy Police and Crime Commissioner's Objectives and Performance Review	1) That the PCC and DPCC consider whether more emphasis needs to be placed on engagement with Young People, and that the Panel be kept informed of progress.	PCC/DPCC	PCC and DPCC to update the Committee on proposals.	November 2013

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